

# Allegrissimo

The software for follow-up of entertainment budget and planning.

Built from the experience of problems met in the management of operas, theatres and concert halls, it is entirely thought up and structured on the practices and requirements of this specific professional environment.

Its strength comes from the consolidation of functions : the one and only tool for every person of an institution.

## Expense and budget control

With Allegrissimo, the charges of expenses - ALL TYPE OF EXPENSES - are daily made by each person involved in the administrative, artistic and technical department.

Furthermore, Allegrissimo allows you to realize a budgetary control on a hierarchical system, by threshold and availability, according to budget or production periods.

## Calculation of time-sheets and wages of technicians

Staff planning and contract specifications (paid or recovered overtime, wage per hour, specific schedules, worked bank holidays, fees, ...) are managed by Allegrissimo and all the informations and consequences are automatically sent into the wages account, in order to establish the pay-roll.

## Management and follow-up of casting

Inside Allegrissimo, you establish models of basic and additional contracts. Allegrissimo manages the expedition to the artist (and his agent), follows the contract step by step and sends you a warning in case of delayed signature.

It allows you to interact with the production planning according to the availability of the artist.

**Définition du Contrôle Budgétaire**

Filtre: La princesse de Cleve

N° ligne	Compta	Production Type	Production Nom	Sous budget	Total dispensé	Dor
1	835 ACC CLE	2003-2004 Accueils spectaci	LA PRINCESSE DE CLEVE		24 819,54	24
2	836 ACC CLE	2003-2004 Accueils spectaci	LA PRINCESSE DE CLEVE		39 127,24	38
3	837 ACC THE CLE	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		14 307,70	
4	838 ACC THE CLE	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE	**	2 638,28	
5	839 ACC THE CLE ACH	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		0,00	
6	906 ACC THE CLE DIV	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		0,00	
7	901 ACC THE CLE DEF	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		284,83	
8	902 ACC THE CLE MAT	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		10 283,00	
9	903 ACC THE CLE SUP	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		0,00	
10	904 ACC THE CLE DIC	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		1 081,59	
11	905 ACC THE CLE TEC	2003-2004 Accueils spectacles vivants	LA PRINCESSE DE CLEVE		33 070,94	
12	906 ACC BET	2003-2004 Accueils spectaci	LE JARDIN AUX BETTERAVES		2 577,84	
13	907 ACC BET	2003-2004 Accueils spectaci	LE JARDIN AUX BETTERAVES		2 577,84	
14	908 ACC THE B	2003-2004 Accueils spectaci	LE JARDIN AUX BETTERAVES		0,00	
15	909 ACC THE BET	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES	**	0,00	
16	910 ACC THE BET ACH	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
17	911 ACC THE BET DIV	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
18	912 ACC THE BET DEF	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
19	913 ACC THE BET MAT	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
20	914 ACC THE BET SUP	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
21	915 ACC THE BET DIC	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
22	916 ACC THE BET TEC	2003-2004 Accueils spectacles vivants	LE JARDIN AUX BETTERAVES		0,00	
23	917 ACC POI	2003-2004 Accueils spectaci	LES POINGS QUI VOLENT		357,54	
24	918 ACC POI	2003-2004 Accueils spectaci	LES POINGS QUI VOLENT		357,54	

Allegrissimo's budget follow-up

## Planning control and its modification consequences

With Allegrissimo, you realize the whole of the hierarchical entertainment planning of your institution. At each level, you have at your disposal all the necessary informations about productions or staff, in order to adapt them according to their department or their function.

Any intervention on his planning makes him see the consequences of the modification in terms of availabilities (staff, artists, material, places, costumes, props, ...) and of costs.

planning which will be printed per place, per production, every week or every day.

**Modification "Planning général par semaine" - Fichier Principal**

Fiche Planning général : Page 1

Octobre Du 01/10/2003 Au 12/10/2003

	GRAND THEATRE	PETIT THEATRE	A LA CRIEE	T
LUNDI 06 A		PAUL SCHIPPEL, PROLETAIRE BOURGEOIS Répétition	REPET INTERNE PAUL SCHIPPEL, PROLETAIRE BOURGEOIS Atelier Costume	
LUNDI 06 S		COURCOL, ENGEL, MESGUICH, RENCUREL PAUL SCHIPPEL, PROLETAIRE BOURGEOIS Répétition	REPET INTERNE	NEDJ Chalo
MARDI 07 M	LA PRINCESSE DE CLEVE Prémontage Compter les places pour bien estimer la		REPET INTERNE PAUL SCHIPPEL, PROLETAIRE BOURGEOIS Atelier Costume	

Production planning visualisation

You can elaborate individual plannings per activity and per place, linked with the general production

**Affectation dans la tranche de planning**

Objet: 2003-2004 Accueils spectacles vivants/LA PRINCESSE DE CLEVE/2003/Accueil

Lieu: GRAND T

Jour: LUNDI 06

Demi-Journée: MATIN

Heure Début: 09:00

Heure Fin: 12:30

Commentaire FRANÇAIS: séparation salle

Commentaire ANGLAIS: séparation salle

Disponibles	Nb Serv.	Nb H	Permanent	Affectés	Deb	Fin	Lieu
AMARU A	0	0,00	X	YNESTA P	09:00	12:30	GT CLEVE Montage
YNESTA P	3	12,00	X	DI ROSA D	09:00	12:30	GT CLEVE Montage
BOURGEAT D	2	5,00	X	YNESTA S	09:00	12:30	GT CLEVE Montage
DI ROSA D	2	7,00	X				
CHARLEMAGNE S	2	7,00	X				
TISSEYRE D	0	0,00	X				
FARADJI B	0	0,00	X				
AMADY A	0	0,00	X				
LEITA J	0	0,00	X				
JAMBON B	0	0,00					
DURANTI C	0	0,00	X				
AMADY S	0	0,00					
PADLI D	0	0,00					
PELLEGRINO M	0	0,00					

Technicians allocated to a time slot

## Schedule management, plannings per capita and time sheets

With the planning system of Allegrissimo, you do not only imagine your projects abstractly: the planning is connected with a time-sheet validation system (card system or display validation) which allows to compare at any moment what was foreseen and what is realized. You obtain a better staff management (attendances, non-attendances, holidays, ...).

Allegrissimo completely manages commitments and realizations of expenses, wether concerning staff as well as purchases.

## Allegrissimo : a modular architecture

The Allegrissimo software is built with several modules, such as purchase orders and suppliers, budget management, staff and artists management, automatized contracts, absences and holidays, general production planning, individual plannings and time-sheets.

You may built up a first partial solution which will be completed later on, according to your needs.

## Budget decentralization

The hierarchical organization of Allegrissimo allows to realize gradually the decentralization, per level or per enveloppe control (expense agreements/validation), all this accompanied with warnings transmitted to the hiercharchy.

Delegation of responsibility of each user will decided as to be either total or partial.

Accès à la grille d'imputation

DECOUPAGE

Acte

Scène

CRITERE 2

P Montage

BUDGET

Année / Saison: 2003

Budget: Accueil

Sous budget: Locations & achats matériel tec

SERVICE

Département: TECHNIQUE

Service: PLATEAU

IMPUTATION

Pas de budget

DISPONIBLE: 0,00

COMPTA

2002-2003 Accueils spectacles vivants

2002-2003 Activités complémentaires

2002-2003 Autres activités artistiques

2002-2003 Productions Gérées

2002-2003 Productions Non gérées

2002-2003 Résidences et studios

2003-2004 Accueils spectacles vivants

2003-2004 Activités complémentaires

2003-2004 Autres activités artistiques

2003-2004 Productions gérées

2003-2004 Productions non gérées

2003-2004 Résidences et studios

Saison

Structure

Principale: TECHNIQUE

Secondaire: Prémontage

RAZ X

The imputation grid.

## Testimonies

« We wanted to give our heads of department some tools well fitted to their planification work, tools which would allow them to manage automatically hours calculation. With Allegrissimo, we reached that goal. Furthermore, this tool made the staff feel more responsible at each level.. »

Felix Lefebvre  
Technical Director

# Allegrissimo : general characteristics

## Common features

- Four simultaneous languages, including English, French, German, Dutch, Spanish, ...
- Data centralization (client/server computing)
- Management of users per fonctions
- Users connections historical log
- Background printing
- Printing visual lists
- Programming visual lists
- Automatic or manual numbering
- Multicriterian researches
- Multiwindows input
- Years or seasons archives
- Automatized back-up

## Orders - Budget

- Notion of allocated, frozen, anticipated, started and real budget
- Multiple timetable or financial queries through the imputation grid
- General or detailed budget statements
- Budgets follow-up checking lists
- Control of budget's exceed and defaults
- Calculation of anticipated contract costs
- Calculation of anticipated on-tour schedules
- Classification of suppliers per product
- Calculation of turnover bought per supplier
- Printing of suppliers's chart
- Product file sorting out
- Stock consultation
- Inventory per service
- Purchase orders with access to product file
- Calculation of discounts and orders in currencies
- Matching of orders and invoices (possible accountancy linkage)
- Travellings integrated for expenses liabilities
- Cash till tenancy
- Validation of loans related to stock
- Delivery of orders
- Delivery and return of loans

## Contracts - absences

- Short resume for staff, artists and extras files
- Plurality of work days number, entertainments number
- Artistic agents linked with the artists/extras file
- Artists/extras measurements forms
- Calculation of anticipated cost of contracts
- Multiple periods of work on contracts
- Turns numerical salaries in letters
- Printing of pre-set contract forms
- Repercussion of work periods into plannings
- Casting follow-up and alerts management
- Preliminary notification before permanent contract (when it's required)
- Wage grid by scale related to specialisation and contract patterns
- Assignment of non-attendances types to differents counters : paid holidays, overtime, recovery, sicknesses, accidents, ...
- Calculation of authorized number of holidays
- Printing of holidays requests
- Repercussion of non-attendances on the plannings
- Printing of individual holidays accounts

## Staff management

- Individual file of the wage-earner
- Staff register and movements
- Every compulsory declarations : superannuation, unemployment funds, and so on
- Staff indicators : manpower, age pyramid, salary pyramid, absenteeism, and so on
- Staff delegate elections and committee
- Setting up of electoral bodies and calculation of theoretical manpower
- Follow-up of medical visits
- Choice of pre-filled standard correspondence
- Stock of correspondence in individual file
- History of correspondence with staff
- Mailing to the staff

## Individual schedule - Time sheets

- Setting of hours classes (schedule, rate, minimal lenght, recovery, contract) : overtime, 3rd service, night, 6th day, 7th day, worked bank holidays, ...
- TV recording bonus, public sight bonus, luncheon-baskets, ...
- Assignment of teams on individual planning according to the general planning
- Cost calculation for a planning slot, an assigned person, for a day or a week
- Conversion of hours into recuperation

## General production planning

- Integrated mail system
- Input of artists availabilities
- Input of production's distribution
- Acceptation of schedule reservation related to the distribution and artists availability
- Printing of general planning per place, per production, per service
- Printing of daily planning